



Request for Discount of Facilities & Administrative Costs

**Texas Tech University
Vice President for Research**

Project Title

Principal Investigator/
Project Director

Funding Agency

Project Period Start

Project Period End

Agency is a nonprofit organization with a policy limiting recovery of facilities and administrative costs YES NO
If Yes is checked, attach a copy of the policy and complete items 1 through 5; no justification or approvals are required.

Calculate the following for the entire project period:

1. Base Amount to which Facilities & Administrative rate is applied (Modified total direct costs, or MTDC):	\$
2. Amount of Facilities & Administrative costs based on TTU's federally negotiated rates (46% for on-campus projects; 25% for off-campus projects):	\$
3. Discounted Facilities & Administrative rate:	%
4. Amount of Facilities & Administrative costs budgeted for this project (Multiply Line 1 by Line 3):	\$
5. Amount of discount (Subtract Line 4 from Line 2):	\$

Justification for requesting discount:

APPROVAL SIGNATURES	
Investigator(s)	Date
Department Chair(s) or Center/Institute Director(s)	Date
Dean(s)	Date
Vice President for Research/Graduate Studies	Date